

# Appropriate Use of Technology

OCPS Code of Student Conduct  
Mrs. Martin, Dean

3/26/2020



**Orange County  
Public Schools**

Parents,

As you prepare your child for Distance Learning, please take a moment to review the OCPS Code of Student Conduct *Internet Policy: Student Technology Acceptable and Responsible Use Agreement* with your child.

It is an expectation that students will continue to follow this policy, and the OCPS Code of Student Conduct during Distance Learning.

The Code of Student Conduct has four levels of offenses. Level I offenses are the least serious and will be dealt with by imposing less severe consequences than Level IV offenses. A Level IV offense is grounds for a 10-day suspension and a consideration for expulsion.

Thank you,

Mrs. Martin, Dean

Ridgewood Park Elementary School

# OCPS Code of Student Conduct

Technology  
Related  
Violations  
Circled in  
**Red**

Level I	Level II	Level III	Level IV
Cheating	Vandalism (under \$100)	Physical Attack	Alcohol/Drugs
Classroom Disruption	Disrespect	Breaking and Entering	Arson
Disorderly Conduct	Fighting	Vandalism (\$100 to \$999)	Threats
Disrespect	Forgery	Disrespect	Battery
Dress Code	Gambling	Extortion	Bomb Threats
Failure to Report to Detention	Minor Insubordination	Fighting	False Fire Alarm
False/Misleading Information	Intimidation/Threats	Fireworks/Firecrackers	Firearms/Explosions
Insubordination	Misconduct on School Bus	Gross Insubordination/Open Defiance	Inciting/Leading/Participating in Major Disruption
Misconduct on School Bus	Stealing (under \$50)	Illegal Organizations	Larceny/Theft (\$300 or over)
Profanity	Unauthorized Assembly	Possession of Contraband	Other Weapons
Cell Phone/Technology Violation	Bullying	Smoking Tobacco Products	Repeated Misconduct
Tardiness	Other Misconduct	Stealing (\$50 to \$299)	Robbery
Skipping Class	Gang Related	Trespassing	Sexual Battery
Other Misconduct	Harassment	Violation of Curfew	Sexual Harassment
Unsubstantiated Bullying	Cell Phone/Technology Violation	Bullying	Sexual Offenses
Unsubstantiated Harassment	Sexual Harassment	Other Serious Misconduct	Violation of Early Re-entry
Harassment	Horseplay	Physical Aggression	Motor Vehicle Theft
Horseplay		Sexual Harassment	Vandalism (\$1000 or over)
		Threats	Other
		Harassment	Bullying
		Harassment	Harassment
		Hazing	Hazing
		Bus Disruption	Physical Attack
		Cell Phone/Technology Violation	Sexual Assault
		District Technology Violation	District Technology Violation
		Horseplay	Extortion

Level I – Potential Consequences	Level II – Potential Consequences	Level III – Potential Consequences	Level IV – Potential Consequences
Parent Contact	Parent Contact	Parent Contact	Parent Contact
Counseling and Direction	Behavior Plan/Contract	Behavior Plan/Contract	Expulsion from School District
Verbal Reprimand	Restorative Practice	Restorative Practice	Restorative Practice
Restorative Practice	P.A.S.S.	Return of Property	Referral to Guidance Services
Special Work Assignment	Special Work Assignment	P.A.S.S.	Suspension from School
Withdrawal of Privileges	Detention	Suspension from Bus	Assignment to Alternative Program
Return of Property	Confiscation of Contraband	Suspension from School	Assignment to Alternative School
Detention	Return of Property	Detention	Removal from Extracurricular Activities
Referral to Intervention Program	Suspension from Bus	Removal from Extracurricular Activities	
Confiscation of Contraband	Referral to Intervention Program	Referral to Intervention Program	
Warning of Referral to Level II	Alternative Classroom	Confiscation of Contraband	
	Referral to Guidance Services	Referral to Guidance Services	
	Warning of Referral to Level III	Warning of Referral to Level IV	

## OCPS Code of Student Conduct Potential Consequences for Infractions

# Internet Policy: Student Technology Acceptable and Responsible Use Agreement

OCPS is committed to providing a safe, positive, productive, and nurturing educational environment. OCPS believes that all students should have access to technology (e.g. software, Internet, and network access) when they act in a responsible, efficient, courteous, and legal manner. This document contains the Student Technology Acceptable and Responsible Use Agreement for student use of the internet.

# Internet Policy: Student Technology Acceptable and Responsible Use Agreement

## **Educational Purpose**

Technology access has been established for educational purposes and will be consistent with the district's curriculum and the Florida Standards. The term "educational purpose" includes academic activities that directly improve upon 21st century skills such as creativity, innovation, critical thinking, problem solving, communication, and collaboration.

Students are expected to follow the rules set forth in the Code of Student Conduct and the law in the use of the Internet and network resources.

Students may not use the Internet for commercial purposes. This means they may not offer, provide, or purchase products or services through the Internet at any school using district resources.

# Internet Policy: Student Technology Acceptable and Responsible Use Agreement

## Student Internet Access

All students will have district-supervised access to the Internet through the classroom, media center, or computer lab. In accordance with the Children's Internet Protection Act (CIPA) and the Children's Online Privacy Protection Act (COPPA), all OCPS web access is filtered. However, this does not preclude the possibility that inappropriate sites are not blocked.

Students will use OCPS Internet access for educational purposes only and will not access profane or obscene material, advocate illegal acts, or advocate violence or discrimination towards other people.

# Internet Policy: Student Technology Acceptable and Responsible Use Agreement

## **Responsible Uses**

In order to ensure a safe, positive, productive, and nurturing educational environment for all, students are expected to demonstrate responsible technology uses. Student will keep information, such as his/her password, address, phone number, birthday, and other identifiable information private. Students will report anyone who tries to use technology to hurt or harass other students or staff or anyone who makes him/her feel uncomfortable. Students will not login to any account other than their own or use OCPS technology to engage in any illegal acts, such as drug sales, purchasing alcohol, engaging in criminal gang activity, threatening the safety of another person, cyber-stalking, or cyberbullying.



# Internet Policy: Student Technology Acceptable and Responsible Use Agreement

## **Inappropriate Language**

Students will treat others with respect by using appropriate language and offer constructive criticism if appropriate. Students will not use inappropriate language, harass others, knowingly or recklessly communicate false or defamatory information about a person or organization, share privately sent messages without permission of the person who sent it, share private information about another person, or participate in sexting.

# Internet Policy: Student Technology Acceptable and Responsible Use Agreement

## **System Security**

All students will allow any teacher, administrator, or OCPS IT staff to review their work and activities created on a school device or OCPS network at any time. Students are required to ask for permission before connecting his/her personal device to the OCPS network and will make sure any devices used on the OCPS network are approved by the district.

Students will not use technology to gain access to student grades or private student records, download unauthorized software, apps, extensions, or plug-ins on a school device, intentionally spread computer viruses, or bypass, destruct, disrupt, modify, or abuse OCPS network access.

# Level 1: Discipline Response Code

Level 1 offenses are minor acts of misconduct that interfere with the orderly operation of the classroom, a school function, extracurricular/co-curricular program, or approved transportation.

Electronic Device Violation	The misuse of wireless communication devices, including but not limited to, cellular telephones, camera telephones, MP3 players, iPods, e-readers, tracker watches, and other electronic devices.
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# Level 2: Discipline Response Code

Intermediate acts of misconduct are more serious or disruptive examples of the offenses in Level 1. Level 2 also includes repeated acts of misconduct from Level 1 and acts directed against people or property that do not seriously endanger the health or safety of others.

Electronic Device Violation	The repeated misuse of wireless communication devices, including but not limited to, cellular telephones, camera telephones, MP3 players, iPods, e-readers, tracker watches, and other electronic devices.
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# Level 3: Discipline Response Code

Level 3 offenses are major acts of misconduct that disrupts the school, school function, or approved transportation that threatens the health, safety, and property of others.

Sexual Harassment	Saying or doing something that reflects on another's gender which has the purpose of interfering with another student's learning or disrupts the school creating an offensive educational environment. These acts are sexual in nature and may include, but are not limited to, sharing/sending/showing images or video that have no private body parts showing, but are taken in a private area or room, and/or minor touching.
Intimidation/ Threats to a Person	Using hurtful words or physical actions that may be direct or indirect to harm others or their property (more serious). This includes, but is not limited to, threats made verbally or nonverbally, by act, through social media, or by text. All threats are taken seriously, regardless of intent.

# Level 3: Discipline Response Code Continued

Harassment	Any threatening, insulting, or rude gesture, use of electronic device, or written, verbal, or physical act that places a student or school employee, volunteer, or contracted personnel in fear of harm to his/her person or damage to his/her property, has the effect of interfering with another student's learning and/or has the effect of disrupting the school including any act that causes stress to another person for no reason. This may include, but is not limited to, name calling with threat, physical contact with minor injury, sharing or giving texts/pictures/videos to multiple recipients.
Electronic Device Violation	The continual misuse of wireless communication devices, including but not limited to, cellular telephones, camera telephones, MP3 players, iPods, e-readers, tracker watches, and other electronic devices.
District Technology Violation	Modifying software/hardware configuration on a district issued device; unauthorized access to programs and/or files not expected or intended for student use on a district issued and/or personal device; or sharing another person's username and password.

# Level 4: Discipline Response Code

Level 4 offenses are the most serious acts of misconduct and are grounds for expulsion. Any Level 4 act shall result in up to a 10-day suspension with a potential recommendation for expulsion.

Intimidation/ Threats to a Person	Using hurtful words or physical actions that may be direct or indirect and that threaten the life of another person. Or using hurtful words or physical actions that threaten violence or harm to another person with an aggressive act to carry out the threat. This may include, but is not limited to, threats made verbally or nonverbally, by act, through social media, or by text. All threats are taken seriously, regardless of intent.
Threats to the School	Any direct or indirect threat that may harm the school or may disrupt the function of the school campus or school sponsored activity including, but not limited to, threats made verbally or nonverbally, by act, through social media, or by text. All threats are taken seriously, regardless of intent.

# Level 4: Discipline Response Code Continued

Sexual Harassment	Saying or doing something that reflects on another's gender which has the purpose of interfering with another student's learning or disrupts the school creating an offensive educational environment. These acts are sexual in nature and may include, but are not limited to, sharing/sending/showing images or video that have private body parts showing, and/or grabbing, rubbing or feeling private body parts.
Harassment	Any threatening, insulting, or rude gesture, use of electronic device, or written, verbal, or physical act that places a student or school employee, volunteer, or contracted personnel in fear of harm to his/her person or damage to his/her property, has the effect of interfering with another student's learning and/or has the effect of disrupting the school including any act that causes stress to another person for no reason. This may include, but is not limited to, stalking or cyberstalking, and/or making another person fearful of serious injury or death.
District Technology Violation	Use of unauthorized software/hardware configuration on a district issued device; use of unauthorized access to programs and/or files not expected or intended for student use on a district issued and/or personal device; use of another's username and password; or any use that violates local, state, and/or federal laws and regulations.



# Where to Find the OCPS Code of Conduct?

If you would like additional information regarding the OCPS Code of Student Conduct and Parent Guide please follow the link below.

The OCPS Code of Student Conduct and Parent Guide is in the following languages:

- English
- Spanish
- Haitian-Creole
- Portuguese
- Vietnamese
- Arabic

[https://www.ocps.net/departments/marketing\\_and\\_events/publications/code\\_of\\_student\\_conduct\\_and\\_parent\\_guide](https://www.ocps.net/departments/marketing_and_events/publications/code_of_student_conduct_and_parent_guide)